

LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP)

DETAILED MODEL PLAN (PROPOSED)

PUBLIC LAW 97-35, AS AMENDED

FISCAL YEAR (FY 2013)

GRANTEE: Iowa

EIN: 42-0919127 State of Iowa – Iowa Department of Human Rights
ADDRESS: Iowa Department of Human Rights/D.C.A.A.
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PLEASE CHECK ONE: TRIBE _____ STATE X INSULAR AREA _____

Department of Health and Human Services
Administration for Children and Families
Office of Community Services
Washington, DC 20447

August 1987, revised 05/92, 02/95, 03/96, 12/98, 11/01
OMB Approval No. 0970-0075
Expiration Date: 04/30/2014

THE PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13)

Use of this model plan is optional. However, the information requested is required in order to receive a Low Income Home Energy Assistance Program (LIHEAP) grant in years in which the grantee is not permitted to file an abbreviated plan. Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Assurances

The State of Iowa agrees to:

(grantee name)

(1) use the funds available under this title to--

(A) conduct outreach activities and provide assistance to low income households in meeting their home energy costs, particularly those with the lowest incomes that pay a high proportion of household income for home energy, consistent with paragraph (5);

(B) intervene in energy crisis situations;

(C) provide low-cost residential weatherization and other cost-effective energy-related home repair; and

(D) plan, develop, and administer the State's program under this title including leveraging programs,

and the State agrees not to use such funds for any purposes other than those specified in this title;

(2) make payments under this title only with respect to--

(A) households in which one or more individuals are receiving--

(i) assistance under the State program funded under part A of title IV of the Social Security Act;

(ii) supplemental security income payments under title XVI of the Social Security Act;

(iii) food stamps under the Food Stamp Act of 1977; or

(iv) payments under section 415, 521, 541, or 542 of title 38, United States Code, or under section 306 of the Veterans' and Survivors' Pension Improvement Act of 1978; or

(B) households with incomes which do not exceed the greater of—

(i) an amount equal to 150 percent of the poverty level for such State; or

(ii) an amount equal to 60 percent of the State median income;

except that a State may not exclude a household from eligibility in a fiscal year solely on the basis of household income if such income is less than 110 percent of the poverty level for such State, but the State may give priority to those households with the highest home energy costs or needs in relation to household income.

(3) conduct outreach activities designed to assure that eligible households, especially households with elderly individuals or disabled individuals, or both, and households with high home energy burdens, are made aware of the assistance available under this title, and any similar energy-related assistance available under subtitle B of title VI (relating to community services block grant program) or under any other provision of law which carries out programs which were administered under the Economic Opportunity Act of 1964 before the date of the enactment of this Act;

(4) coordinate its activities under this title with similar and related programs administered by the Federal Government and such State, particularly low-income energy-related programs under subtitle B of title VI (relating to community

services block grant program), under the supplemental security income program, under part A of title IV of the Social Security Act, under title XX of the Social Security Act, under the low-income weatherization assistance program under title IV of the Energy Conservation and Production Act, or under any other provision of law which carries out programs which were administered under the Economic Opportunity Act of 1964 before the date of the enactment of this Act;

(5) provide, in a timely manner, that the highest level of assistance will be furnished to those households which have the lowest incomes and the highest energy costs or needs in relation to income, taking into account family size, except that the State may not differentiate in implementing this section between the households described in clauses 2(A) and 2(B) of this subsection;

(6) to the extent it is necessary to designate local administrative agencies in order to carry out the purposes of this title, to give special consideration, in the designation of such agencies, to any local public or private nonprofit agency which was receiving Federal funds under any low-income energy assistance program or weatherization program under the Economic Opportunity Act of 1964 or any other provision of law on the day before the date of the enactment of this Act, except that—

(A) the State shall, before giving such special consideration, determine that the agency involved meets program and fiscal requirements established by the State; and

(B) if there is no such agency because of any change in the assistance furnished to programs for economically disadvantaged persons, then the State shall give special consideration in the designation of local administrative agencies to any successor agency which is operated in substantially the same manner as the predecessor agency which did receive funds for the fiscal year preceding the fiscal year for which the determination is made;

(7) if the State chooses to pay home energy suppliers directly, establish procedures to --

(A) notify each participating household of the amount of assistance paid on its behalf;

(B) assure that the home energy supplier will charge the eligible household, in the normal billing process, the difference between the actual cost of the home energy and the amount of the payment made by the State under this title;

(C) assure that the home energy supplier will provide assurances that any agreement entered into with a home energy supplier under this paragraph will contain provisions to assure that no household receiving assistance under this title will be treated adversely because of such assistance under applicable provisions of State law or public regulatory requirements; and

(D) ensure that the provision of vendor payments remains at the option of the State in consultation with local grantees and may be contingent on unregulated vendors taking appropriate measures to alleviate the energy burdens of eligible households, including providing for agreements between suppliers and individuals eligible for benefits under this Act that seek to reduce home energy costs, minimize the risks of home energy crisis, and encourage regular payments by individuals receiving financial assistance for home energy costs;

(8) provide assurances that,

(A) the State will not exclude households described in clause (2)(B) of this subsection from receiving home energy assistance benefits under clause (2), and

(B) the State will treat owners and renters equitably under the program assisted under this title;

(9) provide that--

(A) the State may use for planning and administering the use of funds under this title an amount not to exceed 10 percent of the funds payable to such State under this title for a fiscal year; and

(B) the State will pay from non-Federal sources the remaining costs of planning and administering the program assisted under this title and will not use Federal funds for such remaining cost (except for the costs of the activities described in paragraph (16));

(10) provide that such fiscal control and fund accounting procedures will be established as may be necessary to assure the proper disbursement of and accounting for Federal funds paid to the State under this title, including procedures for monitoring the assistance provided under this title, and provide that the State will comply with the provisions of chapter 75 of title 31, United States Code (commonly known as the "Single Audit Act");

(11) permit and cooperate with Federal investigations undertaken in accordance with section 2608;

(12) provide for timely and meaningful public participation in the development of the plan described in subsection (c);

(13) provide an opportunity for a fair administrative hearing to individuals whose claims for assistance under the plan described in subsection (c) are denied or are not acted upon with reasonable promptness; and

(14) cooperate with the Secretary with respect to data collecting and reporting under section 2610.

(15) * beginning in fiscal year 1992, provide, in addition to such services as may be offered by State Departments of Public Welfare at the local level, outreach and intake functions for crisis situations and heating and cooling assistance that is administered by additional State and local governmental entities or community-based organizations (such as community action agencies, area agencies on aging and not-for-profit neighborhood-based organizations), and in States where such organizations do not administer functions as of September 30, 1991, preference in awarding grants or contracts for intake services shall be provided to those agencies that administer the low-income weatherization or energy crisis intervention programs.

*** This assurance is applicable only to States, and to territories whose annual regular LIHEAP allotments exceed \$200,000. Neither territories with annual allotments of \$200,000 or less nor Indian tribes/tribal organizations are subject to Assurance 15.**

(16) use up to 5 percent of such funds, at its option, to provide services that encourage and enable households to reduce their home energy needs and thereby the need for energy assistance, including needs assessments, counseling, and assistance with energy vendors, and report to the Secretary concerning the impact of such activities on the number of households served, the level of direct benefits provided to those households, and the number of households that remain unserved.

Certification to the Assurances: As Chief Executive Officer, I agree to comply with the sixteen assurances contained in Title XXVI of the Omnibus Budget Reconciliation Act of 1981, as amended.* By signing these assurances, I also agree to abide by the standard assurances on lobbying, debarment and suspension, and a drug-free workplace.

Signature of the Tribal or Board Chairperson or Chief Executive Officer of the State or Territory.**

Signature: _____

Title: Governor of Iowa _____

Date: _____

*** Indian tribes/tribal organizations, and territories with annual regular LIHEAP allotments of \$200,000 or less, are not subject to assurance 15, and thus must only certify to 15 assurances.**

**** If a person other than the Chief Executive Officer of the State or territory, or Tribal Chairperson or Board Chairperson of a tribal organization, is signing the certification to the assurances, a letter must be submitted delegating such authority. (PLEASE ATTACH DELEGATION of AUTHORITY.) The delegation must include authority to sign the assurances, not just to administer the program.**

***** HHS needs the EIN (Entity Identification Number) of the State, territory or Tribal agency that is to receive the grant funds before it can issue the grant.**

In the above assurances which are quoted from the law, "State" means the 50 States, the District of Columbia, an Indian Tribe or Tribal Organization, or a Territory; "title" of the Act refers to Title XXVI of the Omnibus Budget Reconciliation Act of 1981 (OBRA), as amended, the "Low Income Home Energy Assistance Act"; "section" means Section 2605 of OBRA; and, "subsection" refers to Section 2605(b) of OBRA.

statutory references

2605(a)
 2605(b)(1) → Please check which components you will operate under the LIHEAP program: (Note: You must provide information for each component designated here as requested elsewhere in this plan.)

Dates of Operation

(use of funds)	<u> X </u> heating assistance	<u>10/01/12 – 04/30/13</u>
	<u> </u> cooling assistance	<u> </u>
	<u> X </u> crisis assistance	<u>10/01/12 – 09/30/13</u>
	<u> X </u> weatherization assistance	<u>10/01/12 – 09/30/13</u>

2605(c)(1)(C) → Please estimate what amount of available LIHEAP funds will be used for each component that you will operate: **The total of all percentages must add up to 100%.**

(use of funds)	<u> 60 </u> % heating assistance
	<u> 0 </u> % cooling assistance
	<u> 5 </u> % crisis assistance
2605(k)(1)	<u> 15 </u> % weatherization assistance
	<u> 5 </u> % carryover to the following fiscal year
2605(b)(9)	<u> 10 </u> % administrative and planning costs
2605(b)(16)	<u> 5 </u> % services to reduce home energy needs including needs assessment (assurance 16)
	<u>\$35,000</u> used to develop and implement leveraging activities (limited to the greater of 0.08% or \$35,000 for States, the greater of 2% or \$100 for territories, tribes and tribal organizations)
	<u> 100 </u> % TOTAL

statutory
references

2605(c)(1)(C)

➔The funds reserved for winter crisis assistance (alternate which have not been expended by March 15 will be use of crisis reprogrammed to:

assistance
funds)

X heating assistance

cooling assistance

weatherization assistance

X Other(specify): Either remain in the crisis component of furnace repair/replacement, or be reprogrammed to emergency cooling crisis, and pre-purchasing component for delivered fuels.

➔Do you accept applications for energy crisis assistance at sites that are geographically accessible to all households in the area to be served? (This is required by the statute.)

Yes X No

2605(b)(2) ➔What are your maximum eligibility limits?

2605(c)(1)(A) (Please check the components to which they apply)

Current year guidelines must be used.

(eligibility)

X* 150% of the poverty guidelines:
heating X cooling crisis X wx X

125% of the poverty guidelines:
heating cooling crisis wx

110% of the poverty guidelines:
heating cooling crisis wx

60% of the State's median income:
heating cooling crisis wx

Other (specify for each component)

*See page 8 regarding special waiver process

Households automatically eligible if one person is receiving
 TANF, SSI, Food Stamps, Certain means-tested veterans programs
(heating cooling crisis wx)

statutory
references

2605(c)(1)(A)
2605(b)(2)
(eligibility)

→ Do you have additional eligibility requirements for: **HEATING ASSISTANCE** X yes _____ no)
For households over 150% of FPG, but at or below 175% FPL there is a special waiver process that will give them the opportunity to be eligible if they can document un-reimbursed medical costs; equal to the amount this income exceeds 150% of FPG. Medical costs may be deducted from their countable income. Medical costs must be documented, paid within the previous 12 months, and be non-reimbursable. If they can successfully document these costs, they will become eligible and receive a benefit based upon the 150% FPL threshold.

→ Do you use: Yes No

Assets test? _____ X

→ Do you give priority in eligibility to:

Elderly? X _____

Disabled? X _____

Young children? _____ X

Other:
(If yes, please describe)

(Clarification: The program gives application priority to elderly and disabled households by offering an early application period for these targeted groups.)

statutory
references

2605(c)(1)(A)

2605(b)(2)

→ Do you have additional eligibility requirements
for: **COOLING ASSISTANCE** (____ yes ____ no)

(eligibility)

NOT APPLICABLE

→ Do you use: Yes No

Assets test?

→ Do you give priority in eligibility to:

Elderly?

Disabled?

Young children?

Other:
(If yes, please describe)

statutory
references

2604(c)
2605(c)(1)(A)

→ Do you have additional eligibility requirements for: **CRISIS ASSISTANCE** (X yes
no)

(eligibility)

	<u>Yes</u>	<u>No</u>
→ Do you use:		
Assets test?	___	<u>X</u>
Must the household have received a shut-off notice or have an empty tank?	___	<u>X</u>
Must the household have exhausted regular benefit?	<u>X</u>	___
Must the household have received a rent eviction notice?	___	<u>X</u>
Must heating/cooling be medically necessary?	<u>X</u> ₁	___
Other (Please explain):	___	<u>X</u>

1. An expenditure under the cooling component of crisis assistance must be for medically necessary situations. This criteria does not apply to the heating component.

→ What constitutes a crisis? (Please describe)

A potentially life-threatening situation created by a faulty heating system, or emergency delivery for deliverable fuels only, lack of utility service or facing eminent disconnection, and/or inadequate supply of deliverable fuel.

statutory
references

2605(c)(1)(A)

→ Do you have additional eligibility requirements for: **WEATHERIZATION** (___ yes ___ **X** no)

(eligibility)

→ Do you use: Yes No

Assets test? ___ X

Priority groups? (Please list) X ___

Households with the highest energy use.

→ Are you using Department of Energy (DOE) Low Income Weatherization Assistance Program (LIWAP) rules to establish eligibility or to establish priority eligibility for households with certain characteristics?

Yes.

→ If yes, are there exceptions? No.
(Priority based on energy usage is now one of DOE's priority options.)

statutory
references

2605(b)(3)
2605(c)(3)(A)

(outreach)

→ Please check the outreach activities that you conduct that are designed to assure that eligible households are made aware of all LIHEAP assistance available:

X provide intake service through home visits or by telephone for the physically infirm (i.e. elderly or disabled).

X place posters/flyers in local and county social service offices, offices of aging, Social Security offices, VA, etc.

X publish articles in local newspapers or broadcast media announcements.

X include inserts in energy vendor billings to inform individuals of the availability of all types of LIHEAP assistance.

X make mass mailing to past recipients of LIHEAP.

X inform low income applicants of the availability of all types of LIHEAP assistance at application intake for other low-income programs.

X execute interagency agreements with other low-income program offices to perform outreach to target groups.

 other (Please specify):

statutory
references

2605(b)(4)

(coordination)

➔ Please describe how you will assure that LIHEAP is coordinated with similar and related programs. The description provided applies to all components unless specifically noted.

LIHEAP allocates 15% of our total grant to the low-income weatherization assistance program (WX). The LIHEAP application for clients is a joint application for the WX program. The LIHEAP recipients are the pool of eligible recipients that the WX program uses to prioritize for WX benefits.

2605(b)(5)
2605(b)(2)
2605(b)(8A)

(benefit
levels)

➔ The statute requires that there be no difference in the treatment of households eligible because of their income and those eligible because they receive benefits under TANF, Food Stamps, SSI, or certain means-tested veterans programs ("categorically eligible"). How do you ensure there is no difference when determining eligibility and benefit amounts? This applies to all components unless specifically noted below.

The award for which a household is eligible is based upon a matrix. Please see Attachment A

statutory
references

HEATING COMPONENT

2605(b)(5) → Please check the variables you use to determine your benefit levels (check all that apply):

(determination
of benefits)

income

family (household) size

home energy cost or need

fuel type

climate/region

individual bill

dwelling type

energy burden

(% of income spent on home energy)

energy need

other (describe)

Please see attachment A

2605(b)(5)
2605(c)(1)(B)

(benefit
levels)

→ Describe how you will assure that the highest benefits go to households with the lowest incomes and the highest energy costs or needs in relation to income, taking into account family size

Please describe benefit levels or attach a copy of your payment matrix.

Please see Attachment A

→ Do you provide in-kind (e.g., blankets, space heaters) and/or other forms of benefits?

Yes No If yes, please describe.

One component of the crisis program is payment for obtaining temporary shelter, purchase of blankets and/or heaters.

statutory
references

2605(b)(5)
2605(c)(1)(B)

(benefit
determination)

COOLING COMPONENT

NOT APPLICABLE

➔ Please check the variables you use to determine your benefit levels (check all that apply):

- income
- family (household) size
- home energy cost or need
 - fuel type
 - climate/region
 - individual bill
 - dwelling type
 - energy burden
(% of income spent on home energy)
 - energy need
 - other (describe)

2605(b)(5)
2605(c)(1)(B)

(benefit levels)

➔ Describe how you will assure that the highest benefits will go to households with the lowest incomes and the highest energy costs or needs in relation to income, taking into account family size. Please describe levels or attach a copy of your payment matrix.

➔ Do you provide in-kind (e.g. fans) and/or other forms of benefits?

Yes No If yes, please describe.

This only applies to the cooling component of the crisis program. Where medically necessary, up to \$350 per household may be used for purchase or repair of an air conditioner, and may be used for purchasing fans and other measures that may provide life-saving benefits to combat excessive heat.

statutory
references

2605(b)(5)
2605(c)(1)(B)
(benefit
determination

CRISIS COMPONENT

➔How do you handle crisis situations?

 X separate component _____ other (please explain)

➔If you have a separate component, how do you determine crisis assistance benefits?

 X amount to resolve crisis, up to maximum

_____ other (please describe)

(benefit
levels)

➔Please indicate the maximum benefit for each type of crisis assistance offered.

heating \$ 500* maximum benefit

cooling \$ 350 maximum benefit

year-round \$ 3,000* maximum benefit

*\$500 maximum for service reconnection and/or emergency delivery. Furnace repair/replacement, done in conjunction with weatherization allows for a maximum of \$1,500.

➔Do you provide in-kind (e.g. blankets, space heaters, fans) and/or other forms of benefits?

 X Yes No If yes, please describe.

A maximum payment of \$200 per household may be made for obtaining temporary shelter, purchase of blankets and/or heaters.

statutory
references

2605(b)(5)
2605(c)(1)
(B) & (D)

**WEATHERIZATION & OTHER ENERGY RELATED
HOME REPAIR AND IMPROVEMENTS**

➔What LIHEAP weatherization services/materials do you provide? (Check all categories that apply.)

(types of
assistance)

- Weatherization needs assessments/audits.
- Caulking, insulation, storm windows, etc.
- Furnace/heating system modifications/repairs
- Furnace replacement
- Cooling efficiency mods/repairs/replacement
- Other (Please describe)

(benefit

➔Do you have a maximum LIHEAP weatherization benefit/expenditure levels per household? yes no

If yes, what is the maximum amount? \$ 1,500*

*This applies only to work done in conjunction with the Weatherization Program.

➔Under what rules do you administer LIHEAP weatherization? (Check only one.)

(types of
rules)

- Entirely under LIHEAP (not DOE) rules
- Entirely under DOE LIWAP rules
- Mostly under LIHEAP rules with the following DOE LIWAP rule(s) where LIHEAP and LIWAP rules differ (Check all that apply):

- Weatherize buildings if at least 66% of units (50% in 2- & 4-unit buildings) are eligible units or will become eligible within 180 days
- Weatherize shelters temporarily housing primarily low income persons (excluding nursing homes, prisons, and similar institutional care facilities).
- Other (Please describe)

Mostly under DOE LIWAP rules, with the following LIHEAP rule(s) where LIHEAP and LIWAP rules differ (Check all that apply.)

- Weatherization not subject to DOE LIWAP maximum statewide average cost per dwelling unit.
- Other (Please describe.)

2605(b)(6) The state administers LIHEAP through the following local agencies:

- county welfare offices
- community action agencies (weatherization component only)
- community action agencies (heating, cooling or crisis)
- charitable organizations
- not applicable (i.e. state energy office)
- other, describe:

➔ Have you changed local administering agencies from last year?
 Yes No
 If yes, please describe how you selected them.

(agency designation)

➔ What components are affected by the change?

2605(c)(1)(E) ➔ Please describe any additional steps (other than those described elsewhere in this plan) that will be taken to target assistance to households with high home energy burdens. **(This applies to all components. If all steps to target households with high home energy burdens are described elsewhere in the plan, no further information is required here.)**

(targeting of assistance)

statutory
references2605(b)(7)
(energy
suppliers)

➔Do you make payments directly to home energy suppliers?

Heating yes noCooling yes noCrisis yes noIf yes, are there exceptions? Yes no

If yes, please describe.

Payments made to eligible clients whose heat is included in their rent will be sent to their electric, or secondary provider. All other households will have payments sent to their heating provider.

2605(b)(7)(A)

➔If you make payments directly to home energy suppliers, how do you notify the client of the amount of assistance paid? (Please describe)

A copy of a 'client letter' is given to each applicant at the time of application informing them whether they are eligible and, if so, the amount of the benefit they will receive; or whether they are not eligible and describing the reason. Please see Client Letter, Attachment B.

2605(b)(7)
(B) & (C)

➔How do you make sure the home energy supplier performs what is required in this assurance? If vendor agreements are used, they may be attached. Indicate each component for which this description applies.

Please see Vendor Agreement, Attachment C. This agreement applies to each component of the LIHEAP program. Also please see Attachments D, E, and F Addendum to the Vendor Agreement. This applies only to the Contracting or Pre-Paid delivery component. Random monitoring will be conducted by the state at on-site vendor locations.

statutory
references

2605(b)(8)(B)

➔ Is there any difference in the way owners and renters are treated? If yes, please describe.

(owners
and
renters)

HEATING ASSISTANCE

* yes no

* Payments made to eligible clients whose heat is included in their rent will be sent to their electric, or secondary provider. All other households will have payments sent to their heating provider.

COOLING ASSISTANCE

yes no

NOT APPLICABLE

CRISIS ASSISTANCE

* yes no

*Only homeowners are eligible for assistance with heating system repair or replacement. For all other types of crisis assistance, owners and renters are treated equally.

WEATHERIZATION

yes no

Only homeowners are eligible for assistance with heating system repair or replacement.

statutory
references

2605(b)(10)

(program,
fiscal
monitoring,
and audit)

➔How do you ensure good fiscal accounting and tracking of LIHEAP funds? (Please describe. Include a description of how you monitor fiscal activities.)

The Contractor hereby assures and certifies to comply with regulations, policies, guidelines and requirements of Office of Management and Budget(OMB) Circulars No. A-102, A-128, A-122, A-87 and A-110, and 47 CFR, No. 129, as they relate to use of federal funds for this project.

LAAs will be monitored by state personnel on a regular basis to ensure regulation compliance. On-site visits to selected LAAs and their outreach offices will be conducted throughout the program year.

Monthly reporting requirements will help provide information necessary to determine whether or not LAAs are in compliance with program and fiscal regulations.

The state will prepare/obtain financial and compliance audits of the Energy Assistance Program annually pursuant to the Single Audit Act of 1984. The audits will be conducted in accordance with the Comptroller General's standards for audit of governmental organizations and programs, by an organization or person independent of agencies administering LIHEAP activities. The audits will be made public on a timely basis. The Auditor of State will submit the audits to the legislature and Department of Health and Human Services within 30 days after completion.

➔How do you monitor program activities? (Please be sure to include a description of how you monitor eligibility and benefit determination.)

Yearly on-site reviews are conducted for all sub-grantees, with examination of client files, income verification documents, recalculation of income eligibility, verification of correct benefit determination, etc. Please see Attachment H.

➔ How is your LIHEAP program audited?

Under the Single Audit Act? yes no
If not, please describe:

For States and Territories:

➔ Is there an annual audit of local administering agencies? Yes No
If not, please explain.

statutory
references

2605(b)(12)

(timely and
meaningful
public
partici-
pation)

➔How did you get timely and meaningful public participation in the development of the plan?
(Please describe.)

The development of the plan, and each substantial revision, by making a copy of the proposed plan available for review and comment at all Department of Human Services offices and at all community action agency offices throughout the state. The dates of the availability of the proposed plan at such local offices shall be publicized through the local media, and all interested persons shall be notified that all comments will be accepted for consideration for a total of ten working days subsequent to the initial posting of the plan. In addition, public hearings are held at various locations throughout the state. The hearings are scheduled to give sufficient time to incorporate public comments into the final state plan.

2605(a)(2)

(public
hearings)

➔Did you conduct public hearings on the proposed use and distribution of your LIHEAP funds?

Yes No When and where?

(Not required for Tribes and tribal organizations)

Lucas State Office Building, 2ndth Floor – Conference Room #208, 321 East 12th Street, Capitol Complex, Des Moines, July 25, 2012, at 1:00 p.m..

statutory
references

2605(b)(13)

(fair
hearings)

→ Describe your fair hearing procedures for households whose applications are denied or not acted on in a timely manner. When are applicants informed of these rights?

→ Denials

Please see Attachment G. A copy is given to every client at the time they apply. Copies are also required to be posted at every intake site.

The Appeal and Hearing Procedure applies to all components of the Energy Assistance Program including the Weatherization Program.

→ Applications Not Acted On In a Timely Manner

Please see Attachment G. A copy is giving to every client at the time they apply. Copies are also required to be posted at every intake site.

The Appeal and Hearing Procedure applies to all components of the Energy Assistance Program including the Weatherization Program.

statutory
references

2605(b)(15)

For States and Puerto Rico only (not applicable to Tribes and tribal organizations, or to territories whose annual regular LIHEAP allotments are \$200,000 or less):

➔ Does the State agency that administers the following LIHEAP component also administer the State's welfare program? No.

(alternate
outreach
and intake)

HEATING ASSISTANCE

_____ Yes _____ No

If yes, describe alternate process for outreach and intake:

NOT APPLICABLE

COOLING ASSISTANCE

_____ Yes _____ No

If yes, describe alternate process for outreach and intake:

NOT APPLICABLE

CRISIS ASSISTANCE

_____ Yes _____ No

If yes, describe alternate process for outreach and intake:

NOT APPLICABLE

statutory
references

2605(b)(16)

➔ Do you use LIHEAP funds to provide services that encourage and enable households to reduce their home energy needs and thereby the need for energy assistance? (This assurance refers to activities such as needs assessments, counseling, and assistance with energy vendors.)

 X Yes No

If yes, please describe these activities.

Client services that encourage and enable households to reduce their home energy needs, and thereby reduce their need for energy assistance, shall be provided. Such services may include budget counseling, advocacy, energy conservation education, low-cost weatherization, needs assessment, and other such activities.

If yes, how do you ensure that you don't use more than 5% (statutory ceiling) of your LIHEAP funds for these activities?

Contractual limitations are imposed.

statutory
references

- 2607A (leveraging) → Please describe leveraging activities planned for the fiscal year. **(This entry is optional.)***
Complete this entry if you plan to apply for LIHEAP leveraging incentive funds and to include in your leveraging report resources/benefits provided to low income households this fiscal year under criterion (iii) in 45 CFR 96.87(d)(2). Provide the following information for each:
- (1) Identify and described each resource/benefit;
 - (2) Identify the source(s) of each resource; and
 - (3) Describe the integration/coordination of each resource/benefit with the LIHEAP program, consistent with 1 or more of conditions A-H in 45 CFR 96.87(d)(2)(iii).

Iowa's regulated utilities are required to final an energy efficiency plan showing budgets for programs designed to promote and accomplish energy conservation. The Iowa Utilities Board may order a performance review of utility plans. The Iowa LIHEAP program continues to have an active role in promoting low-income energy efficiency support by both the utilities and the regulators. These resources represent utility funded Weatherization and serve only households that receive LIHEAP assistance.

Additionally, the LIHEAP program will be working with local administering agencies (LAAs) and others, to develop and promote additional energy assistance funds at the local level. These funds may be used to assist households that are ineligible for LIHEAP, or have been denied because of unavailability of LIHEAP funds.

Other leveraging activities received or counted may include city franchise fee programs, LIHEAP program referrals to other resources, in-kind contributions, and any other resources integrated and coordinated with the LIHEAP program.

Other funds may include any state funds allocated by the Iowa Legislature. Other funds may also become available as the result of regulatory action.

* Leveraged resources/benefits that are counted under criterion (iii) in 45 CFR 96.87(d)(2) must be identified and described in the grantee's LIHEAP plan and distributed as indicated in the plan. In addition, leveraging resources/benefits that are counted under criterion (ii) must be carried out under one or more components of the grantee's regular LIHEAP program.

statutory
references

2605(b)

➔ Please describe performance goals and measures planned for the fiscal year. **(This entry is optional.)**

(performance)
goals and
measures)